

## **Public Notice**

### **Proposed Changes to Admissions and Continued Occupancy Plan (ACOP)**

The Housing Authority of the Hagerstown Housing Authority (HHA) has reviewed and made changes to its Admissions and Continued Occupancy Plan (ACOP). These policies govern the initial and continued occupancy of residents of our Affordable Housing. The changes made to these policies are to ensure compliance with federal regulations and state and local laws, as well as to allow HHA to adopt or change management practices and policies.

### **Change:**

#### **Eviction Set-out Procedure (Section 5.1)**

##### **1. Eviction Set-out Procedures**

The current ACOP provides what is already deemed appropriate language to identify the fact that the Sheriff Department Representative will determine how Hagerstown Housing Authority will handle the articles left behind by a resident at set-out. By adding slightly more verbiage to the Eviction Set-out Procedures to specifically address both Sheriff Representative options of 24-hour curb set-outs or immediate hauling to the landfill set-outs, the ACOP can even more clearly convey that it is a Sheriff Representative that determines the outcome of where set-out items are to be placed.

Residents of or applicants for Public Housing, HCV, and any member of the Public may submit comments on the Proposed ACOP changes during the public comment period. The 30-day comment period begins February 27, 2024 and ends March 27, 2024 (4:30 p.m.). All comments must be received by 4:30 p.m. on March 27, 2024 to be considered and must be in writing. The proposed changes will be posted for review on HHA's website at [www.hagerstownha.com](http://www.hagerstownha.com)

Mail comments to: Hagerstown Housing Authority  
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Re: Amended ACOP  
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Hagerstown, MD 21740

Email comments to:  
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Subject: Amended Admissions and Continued Occupancy Plan proposed changes

Fax comments to:  
(301) 733-7298  
Attention: Amended Admissions and Continued Occupancy Plan proposed changes